**Osage County Special Services**

**Board Meeting**

**February 6, 2020**

**Members Present:** Donna Backes, Robyn Baker, Stacy Bax, Katherine Best, Donna Haslag, Irene Hollandsworth, Irene Strope, and Jacob Wolfe

**Members Absent:** Glenn Robertson

Osage County Special Services met February 6, 2020, at the Osage County Special Services office in Linn, Missouri at 6:00pm.

 The meeting was called to order by Donna Haslag, President, at 6:00pm.

A motion was made by Irene Hollandsworth to approve the minutes as read. The motion was seconded by Donna Backes. Minutes were approved as read.

A motion was made by Jacob Wolfe to approve the financial expenditures as reported. The motion was seconded by Stacy Bax. The motion passed unanimously.

**Executive Director’s Report:** Meeting with Neil Johnson, UD; CARE Meeting, Owensville; SETWorks call; Meeting with Penny Schoene, Graves and Associates; RRO quarterly call; ECHO Autism; SETWorks phone conference; sat in on employee evaluation

**Old Business:**

Consumer count: Megan Reichart, Executive Director, reported the consumer count is currently 186.

TCM update: Megan Reichart reported the new position was posted on February 4. Applications will be taken until February 19th. The landlords have agreed to add another office space to accommodate the new employee.

SETWorks: The new system is set to “go live” on March 2. Since the last board meeting Megan and the other employees have been able to work with a practice system to try to learn how to use it and try to work out any kinks prior to March 2. There have also been conference calls with the company for training purposes.

**New Business:**

Funding Request: A request was made to provide funds for two consumers to attend Camp Barnabas in 2020. A motion was made by Stacy Bax to provide the requested funds. Irene Hollandsworth seconded the motion. It was passed unanimously.

Budget amendment: Megan Reichart, Executive Director, presented an amendment to the 2020 budget. Jacob Wolfe made a motion to accept the amendment for Osage County Special Services (OCSS) to provide building, phone and internet for TCM because TCM is providing services to all individuals in Osage County regardless of Medicaid status. TCM will pay OCSS a $500/month management fee for management services. Stacy Bax seconded the motion. The motion passed unanimously.

The next board meeting set for March 5, 2020 at 6:00pm at the Osage County Special Services Office, 1014 East Main St., Linn, MO 65051 has been cancelled unless the need arises for it to be rescheduled. The next meeting is schedule for April 2, 2020 at the OCSS Office.

There being no further discussion, Irene Strope made a motion to adjourn the meeting. Stacy Bax seconded the motion. It was passed unanimously.

Meeting was adjourned at 6:40pm.

Submitted by Robyn Baker, Board Secretary